



CITY OF SAUSALITO

AMENDED CITY COUNCIL AGENDA

In the COUNCIL CHAMBERS via Zoom at 420 LITHO STREET, SAUSALITO, CA 94965

Tuesday, January 7, 2025

SPECIAL MEETING BEGINS AT 6:00 PM

REGULAR MEETING BEGINS AT 7:00 PM

Members of the public may participate over Zoom:

If you would like to speak on an agenda item, you can access the meeting remotely by joining from a PC, MAC, IPAD, iPhone, or Android device.

Please click this URL to join.

<https://us02web.zoom.us/j/85275894165?pwd=KJKaETkUjibJUh8OI0OeCg9PIE9jn5.1>

PASSCODE: 123456

Or join by phone:

+1 669 900 6833

+1 669 444 9171

+1 719 359 4580

+1 253 205 0468

Webinar ID: 852 7589 4165

PASSCODE: 123456

Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above. If you want to comment during the public comment portion of the agenda, you can use the "Raise Hand" function in Zoom under Reactions or Press *9 if you are calling in. If you do not want to speak during the public comment portion of the agenda, you may also submit email correspondence to cityclerk@sausalito.gov. Emails will be accepted up until 2:00 PM the day of the meeting.

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF IN ADVANCE OF THE MEETING.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to three (3) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. CALL TO ORDER, ROLL CALL & ADJOURN TO CLOSED SESSION - 6:00 PM

- A. Mayor Cox Calls the meeting to order and requests that Roll Call be taken*
- B. Mayor Cox announces that items D.1. and D.2. will be discussed in Closed Session*
- C. Public Comment on Closed Session Items*
- D. City Council adjourns to CLOSED SESSION to consider the following:*

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Section 54956.9(d)(4): One Case

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Government Code Section 54956.9(d)(1)

Name of case: Yes In My Backyard v. City of Sausalito, Marin County Superior Court Case No. CV2300652

II. RECONVENE TO OPEN SESSION - 7:00 PM

- A. Roll Call (7:00 PM)*
- B. Pledge of Allegiance*
- C. Closed Session Announcements (if any)*
- D. Public Comment on Closed Session Items*
- E. Approval of Agenda*

1. MAYOR'S ANNOUNCEMENTS - 7:05 PM

2. SPECIAL PRESENTATIONS - 7:10 PM

2.A Marin/Sonoma Mosquito & Vector Control District Presentation
[Presentation](#)

3. COMMUNICATIONS - 7:20 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters within the jurisdiction of the City Council that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers Card and turn it in to the City Clerk.

4. CONSENT CALENDAR - 7:45 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers, City staff, or members of the public may request that specific items be removed from the Consent Calendar for separate action. In order to request an item be pulled, you must have completed a Speaker's Card and turned it in to the City Clerk. Items will only be removed from the Consent Calendar by a vote of the Council. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.

- *City Council questions to Staff*
- *PUBLIC COMMENT/REQUEST TO REMOVE ITEM(S) - limited to 3 minutes /person*
- *Motion to remove item(s) or to approve the following actions:*

4.A Proclamation Observing and Honoring Dr. Martin Luther King, Jr. Day
[Proclamation](#)

4.B Adopt the Minutes for the December 17, 2024 City Council Meeting
[Draft Minutes from the Meeting of December 17, 2024](#)

- 4.C Review and Adopt Amended City Council, City Manager, City Attorney Operating Protocols**
Staff Report
[Attachment 1 - 2025 Revised Council Protocols with Redlines](#)
[Attachment 2 - 2025 Revised Council Protocols](#)
[Attachment 3 - Rosenberg's Rules of Order](#)
[Public Comments - Peter Van Meter](#)
- 4.D Receive and File Report Regarding Changes to Brown Act Regarding Attendance at Remote Meetings**
Staff Report
- 4.E Receive and File Annual Listing of Expiring Terms on the Various Boards/Commissions for Calendar Year 2025**
Staff Report
[Attachment 1 - Public Notice for Terms Expiring on the Various City Boards and Commissions for Calendar Year 2025](#)
- 4.F Authorize the City Manager to Purchase a Parking Enforcement Vehicle (Buggy) for SPD for NTE \$39,673.51 from Parking Equipment Fund**
Staff Report
[Attachment 1 - Quote from Turf Star Western](#)
- 4.G Adopt a Resolution Declaring Two Public Works Vehicles as surplus and authorize the City Manager to dispose of said equipment at auction**
Staff Report
[Attachment 1 - Resolution](#)
- 4.H Receive and File a report related to increasing visibility near crosswalks under California Assembly Bill 413**
Staff Report
[Attachment 1 - Bill Text - AB-413](#)
[Attachment 2 - Draft Schedule](#)
[Attachment 3 - Presentation](#)

5. PUBLIC HEARING ITEMS - NONE

6. BUSINESS ITEMS - 8:15 PM

- 6.A Economic Development Advisory Committee (EDAC) Presentation Regarding Proposed Priorities for Calendar Year 2025**
(Community and Economic Development Director Brandon Phipps)
 - *Staff Report - 10 minutes*
 - *City Council questions - 5 minutes*
 - *Public Comments - limited to 3 minutes/person*
 - *Motion/City Council discussion - 15 minutes*Staff Report
[Attachment 1 - Presentation](#)
[Public Comments - Kristina Feller](#)
- 6.B Receive a Presentation and Accept the Fiscal Year 2023-2024 Audit with Fiscal Year 2024-2025 Mid-Year Financial Update**
(Finance Director Chad Hess)
 - *Staff Report - 20 minutes*
 - *City Council questions - 20 minutes*
 - *Public Comments - limited to 3 minutes/person*
 - *Motion/City Council discussion - 15 minutes*Staff Report
[Attachment 1 - Fiscal Year 2023-2024 City of Sausalito Basic Financial Statements](#)
[Attachment 2 - Fiscal Year 2023-2024 Report on Internal Control over Financial Reporting](#)
[Attachment 3 - Presentation](#)
[Attachment 4 - Sausalito FY2024 SAS 114 Letter to Governance](#)
[Public Comments - Aaron Roller](#)
[Public Comments - Adrian Brinton](#)

[Public Comments - Kit Hayes](#)
[Public Comments - Linda Baron](#)

6.C Adopt a Resolution Approving Template Lease Agreement for City-Owned Affordable Housing Units at Dorothy Gibson House, 429 ½ Johnson Street, and Delegating Authority to City Manager to Execute Lease Agreements

(City Manager Chris Zapata and Human Resources Manager Kathy Nikitas)

- *Staff Report - 15 minutes*
- *City Council questions - 15 minutes*
- *Public Comment - limited to 3 minutes/person*
- *Motion/City Council discussion - 15 minutes*

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Proposed Template Lease Agreement for City-Owned Affordable Housing Units](#)

7. CITY MANAGER REPORTS, COUNCILMEMBER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 9:30 PM

7A. City Manager Information for Council

January 11, 2025 City Council Strategic Planning Workshop Agenda

[Attachment 1 - January 11, 2025 City Council Strategic Planning Workshop Agenda](#)

[Public Comments - Brian Mccarthy](#)

[Public Comments - North Stamets](#)

[Public Comments - Roger Taylor](#)

[Public Comments - Sandra Bushmaker](#)

[Public Comments - Jann Johnson](#)

Scheduling of February 22nd Special City Council Meeting regarding Bridgeway Safety Grant

- *Report - 5 minutes*
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*

7B. Councilmember Committee Reports

- *Reports - 10 minutes*
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*

7C. Appointments (if any)

7D. Future Agenda Items

- [Future Agenda Items](#)
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*

7E. Other Reports of Significance

- *January 9, 2025 Designated as Day of Remembrance for President Jimmy Carter*
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*
- *Council discussion and direction, if any*

8. ADJOURNMENT

The next regularly scheduled City Council meeting will be held January 21, 2025, with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

Administration Department

City Hall, Main floor

420 Litho Street
Sausalito, CA 94965
(415) 289-4199
admin@sausalito.gov

CITY COUNCIL

Joan Cox, Mayor
Steven Woodside, Vice Mayor
Melissa Blaustein, Councilmember
Jill James Hoffman, Councilmember
Ian Sobieski, Councilmember

STAFF

Chris Zapata, City Manager
Sergio Rudin, City Attorney
Walfred Solorzano, City Clerk
Brandon Phipps, Community & Economic Development Director
Kevin McGowan, Public Works Director/City Engineer
Tabitha Abbot, Director of Communications
Chad Hess, Finance Director
Kathy Nikitas, Human Resources Manager
Stacie Gregory, Chief of Police
Chris Tubbs, Fire Chief

LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:

Pursuant to California requirements under the Levine Act, applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a City Council Member over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and City Council member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.

The foregoing statements do not constitute legal advice, nor recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the city website. Under penalty of perjury, this Agenda was posted to the public within 72 hours prior to the meeting.

Disability Access In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102- 35.104, ADA Title 11), if you need special assistance to participate in a City of Sausalito meeting, such as assistive listening devices, materials in large print or Braille, real time captioning, a translator, a sign language interpreter or other accommodations, please call, email or visit the Lead Department (see contact information on previous page) at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. Please contact the Lead Department for questions about accessibility of the meeting space, including the location of the nearest bus stop and accessible curbside parking to the meeting space.

How to obtain City Council Agendas

Posted Agendas : Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall. **Agendas on the web:** www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting. **Lead Department Office:** Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito. **City Council Meetings:** Agendas are also available for the public at every City Council meeting.

How to obtain City Council Agenda Packet Materials

Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting. **Staff Reports on the Web:** www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting. **At City Council Meetings:** A complete agenda packet is available for review at each City Council meeting.

How to Stay Current Subscribe to the *Sausalito Currents*, City's e-mail distribution service for City news, announcements about upcoming public meetings including Council and Board/Commission meetings, forums, a variety of special events, and occasional news flashes on important issues affecting Sausalito, like road closures and weather alerts. You can also follow official City of Sausalito messages and postings on **Facebook, Nextdoor, Twitter and Nixle**. To subscribe or follow, visit www.sausalito.gov